

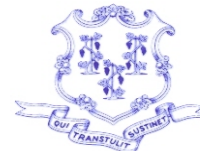
STATE OF CONNECTICUT

HOWELL CHENEY TECHNICAL HIGH SCHOOL

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October 29, 2009

Dear Parents/Guardians,

Cheney Tech recognizes that a positive and safe school climate is essential to learning and we have developed prevention and intervention strategies to ensure that each student and staff member is part of a community of respect.

School personnel are responsible for taking a bullying or harassment reports and investigating complaints. Such individual(s) may include pupil services personnel, however this process may include coordination with the Title IX Coordinator to ensure that possible protected class harassment issues are identified and managed appropriately. The staff members in this school include Jean Recchia, School Psychologist, Marie Cortez, School Social Worker, Jim Cilfone, Title IX Coordinator, Patricia Feeney, Assistant Principal for Grades 9 & 10, and Gil Traverso, Assistant Principal for Grades 11 & 12.

School rules prohibiting bullying, harassment and intimidation and establishing appropriate consequences for those who engage in such acts are part of the strategy, including individual interventions with the bully, parents/guardians, and school staff and interventions with the bullied child, parents/guardians, and school staff.

Training related to safe school climate is also provided including Title IX/Sexual Harassment training, Section 504/ADA training, CSDE sponsored training to improve school climate, cultural diversity/multicultural education and any other available training in state and federal civil rights legislation.

We have improved the process for recognizing and defining bullying and harassment and identifying interventions to address whenever a student or staff member witnesses bullying or other forms of harassment and we have prepared materials to assist in efforts to address school climate.

Complete copies of our procedures may be found at www.cttech.org/cheney. If you prefer a printed copy you may obtain one by contacting Shelby Casas, Secretary to the Principal at 860.649.5396 extension 344.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Sartoris".

Robert Sartoris
Principal
Howell Cheney Technical HS