



STATE OF CONNECTICUT

HOWELL CHENEY TECHNICAL HIGH SCHOOL

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October 29, 2009

Dear Parents/Guardians,

Cheney Tech recognizes that a positive and safe school climate is essential to learning. To support learning, we have developed prevention and intervention strategies to promote respect and an appreciation of the rich diversity of our school community.

Faculty and administrators at Cheney Tech are responsible for taking reports of bullying, harassment and discrimination. School administrators and our Title IX Coordinator will investigate these reports, as outlined in the *CTHSS Policy on Bullying* and *CTHSS Policy and Student Grievance Procedures For Alleged Discrimination and Harassment*. Reporting of incidents and timely investigations help ensure that we prevent and appropriately address bullying, and discrimination and harassment based on race, color, national origin, ancestry, religious creed, sex, age, genetic information, marital status, sexual orientation, and disability.

Staff members assisting me in addressing these issues include Jim Cilfone, Title IX Coordinator; Jean Recchia, School Psychologist; Marie Cortez, School Social Worker; Patricia Feeney, Assistant Principal for Grades 9 & 10; and Gil Traverso, Assistant Principal for Grades 11 & 12.

School rules prohibiting bullying, harassment and discrimination and establishing appropriate consequences for those who engage in such acts are part of our response. Our prevention strategies include individualized interventions with the bullies and harassers, their parents/guardians, and school staff and individualized assistance to students who are bullied and harassed, their parents/guardians and school staff.

We are also promoting training for staff related to providing a safe school climate, including Title VI/Race, Color, National Origin Discrimination and Harassment, Title IX/Sexual Harassment, Section 504/ADA, and other available training on state and federal civil rights laws, and programs on cultural diversity and multicultural education.

We have improved the process for recognizing and reporting bullying and harassment and identifying interventions to respond effectively to student and staff members who experience bullying or harassment. We have also focused substantial time and effort in developing systems and strategies for promoting a safe school climate.

Complete copies of the Policies and Procedures may be found at www.cttech.org/cheney. If you prefer a printed copy you may obtain one by contacting Shelby Casas, Secretary to the Principal at 860.649.5396 extension 344.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Sartoris".

Robert Sartoris
Principal
Howell Cheney Technical HS