CONNECTICUT TECHNICAL HIGH SCHOOL SYSTEM
WORK BASED LEARNING PROGRAM

Student Name: _____Employer's Name:_____

DAILY WORK RECORD

Date	Time (From-To)	Job Worked On (Description)	Suggested Shop/Skill Training (if needed)

Instructions: Student is to keep date, time, and job description on a daily basis. On-the-job instructor/mentor is to sign and verify, and make suggestions and comments at the end of each week.

Comments:_____
_____
_____
_____
_____

_____ _____
Worksite Mentor ***Signature*** Date