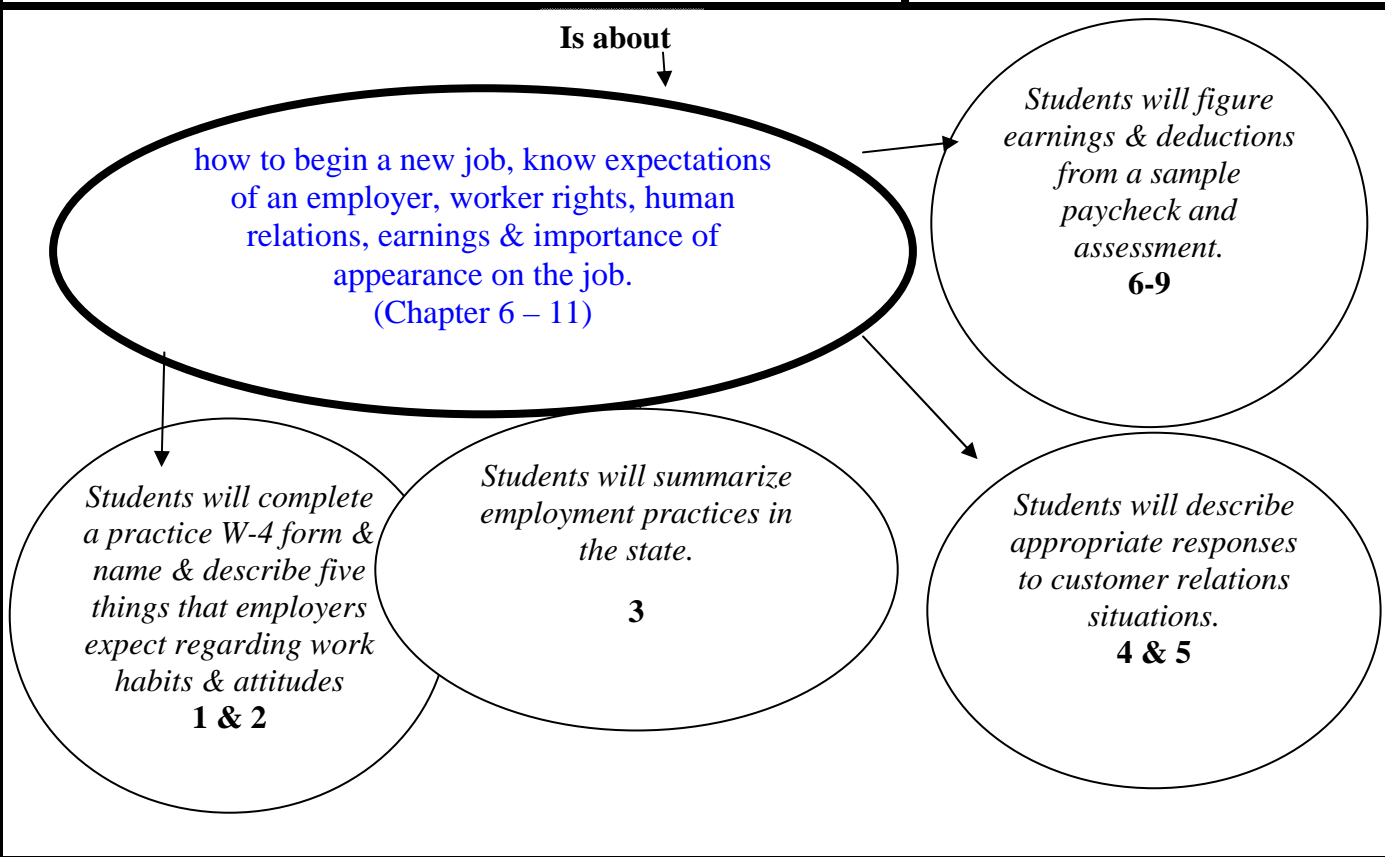


# Learn how to begin working in a new job & to become a successful employee .

<b>LAST CYCLE</b> <b>Employment Prep. II</b>	<b>CURRENT CYCLE</b> <b>Employment Expectations– Cycle Three</b>	<b>NEXT CYCLE</b> <b>Time Management</b>
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<b>UNIT SCHEDULE</b>	
Day 1	Discuss, review and name and describe employers' expectations.
Day 2	Discuss, review and name and describe employers' expectations.
Day 3	Discuss the Fair Labor Standard Act and summarize practices
Day 4	Discuss, practice customer service situations and responses
Day 5	Discuss, practice customer service situations and responses
Day 6	Discuss, practice and review calculating earnings and deductions.
Day 7-9	Formative Assessment: Activity 10-1 Your Paycheck

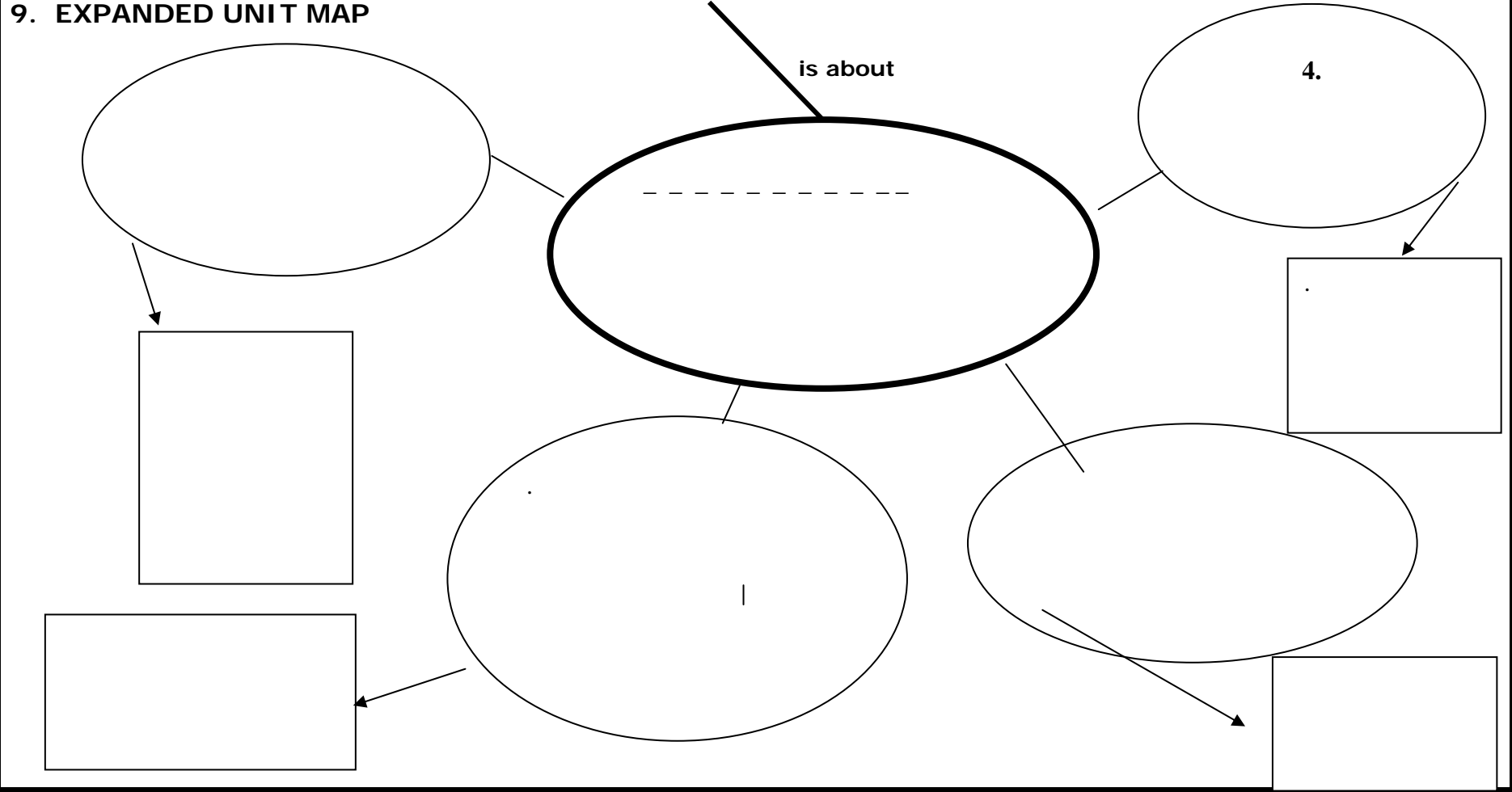


<b>Unit Self-Test Questions</b>	<ul style="list-style-type: none"> <li>- What is the purpose of completing a W-4?</li> <li>- What do employers expect regarding work habits &amp; attitudes?</li> <li>- How can you provide satisfactory service to customers?</li> <li>- Why is it important to calculate your earnings &amp; deductions on your paycheck?</li> </ul>	Explanation	<b>Unit Relationships</b>
		Process	
		Causality	
		Problem & Solution	

# The Unit Organizer

[Empty rectangular box for unit title]

## 9. EXPANDED UNIT MAP



10.  
New  
Unit  
Sefitest