

**CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD
Hartford, CT**

**Minutes of the Special Meeting on
August 9, 2021**

Draft

Pursuant to notice filed with the Secretary of the State, the Connecticut Technical Education and Career System (hereafter "Board") met on August 9, 2021, via Zoom Virtual Conference Meeting.

Mr. Robert Trefry called the meeting to order at 9:05am.

Present:

- Robert Trefry, Board Member
- Patricia Keavney-Maruca, Board Member
- George Anderson, Board Member
- Jeff Aucker, Board Member
- Todd Berch, Board Member
- Christine Benz, Board Member
- Karen Wosczyzna-Birch, Board Member
- Eric Brown, Board Member
- Lindy Lee Gold, Board Member
- Duncan Harris, Board Member
- Kelli-Marie Vallieres, Board Member
- Jeffrey Wihbey, Superintendent of Schools
- Susan Scott, CTECS Legal Director
- Kerry Markey, Communications Officer
- Ronke Stallings, Executive Operations Manager

Absent: Fitz Walker, Board Member

I. Call to Order

Mr. Robert Trefry

Mr. Robert Trefry called the meeting to order at 9:05am.

II. Items for Discussion

- A. Discussion concerning the appointment, employment, performance of the Superintendent, including discussion and possible action on the designation of a personnel search committee for Superintendent candidates and discussion of attorney-client privileged communication regarding the appointment of a Superintendent.

Questions/Discussion included:

Mr. Trefry discussed collaboration efforts with CSDE Commissioner and CTECS Board members regarding the appointment of a new Superintendent with agency separation near. He continued to share ideas to ensure an experienced Superintendent appointment when Mr. Wihbey departs. And shared ideas for potential liaisons and designees to head the search committee.

Mr. Trefry introduces Ms. Susan Scott, CTECS Legal Director, to review bylaws, structures, and responsibilities of a search committee. Ms. Scott highlighted the necessary steps to make progress and shared the responsibilities and the differences between the role of an executive director and a superintendent. Mr. Brown also shared his ideas on the roles of an executive director and superintendent within the CTECS district.

III. Adjourn

Mr. Trefry moved, Dr. Birch seconded, that the Board adjourn.

Vote:	In Favor:	Anderson, Aucker, Benz, Berch, Birch, Brown, Gold, Harris, Keavney-Maruca, Vallieres and Trefry
	Opposed:	0
	Abstained:	0
	Absent:	Walker

Meeting adjourned.

The meeting adjourned at 9:24am.

Prepared by: Ms. Lisa Velez, CTECS