

OFFICE OF APPRENTICESHIP TRAINING
Connecticut Department of Labor
PRE-APPRENTICE REGISTRATION AGREEMENT



AT-7 (VT)

SPONSOR INFORMATION (PLEASE PRINT OR TYPE)	
Company's Name (Program Sponsor)	Date
Street Address	
City, State, Zip	

PRE-APPRENTICE INFORMATION (PLEASE PRINT OR TYPE)		
Name of Apprentice		
Street Address		
City, State, Zip		
Date of Birth (Mo/Day/Year)	Social Security Number	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Ethnic Group: (Mark One) <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		
Race: (Mark one or more) <input type="checkbox"/> Native American or Alaska Native <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Other		
Highest grade completed: 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> Other: <input type="checkbox"/>		Graduation Year:

TRAINING INFORMATION	
Trade:	School:

Term of Training: not to exceed 2000 Hours/ 2 years.

Starting wage to be no less than current minimum wage. Starting hourly wage \$ _____ / HR

In conformity with the program sponsor's Standards as approved or amended in accordance with the Commissioner of Labor's Work Training Standards for Apprenticeship and Training Programs as follows:

The Sponsor agrees to employ the Pre-Apprentice for the purpose of enabling said Pre-Apprentice to learn and acquire the skills of the trade or craft upon the terms and conditions contained in the standards without discrimination because of race, color, religion, national origin, age, physical disability or sex.

The Pre-Apprentice agrees to perform diligently and faithfully the work of the trade or craft complying with the training program contained in the standards and to attend required related instruction.

Note: Pre-Apprentices are not certifiable for prevailing wage purposes.

 Name & Title of Official Sponsor Representative
 (Please Print)

 Signature of Sponsor

 Print Name of Parent or Guardian (If Applicable)

 Signature of Parent or Guardian (If Applicable)

 Signature of Pre-Apprentice

 Approved by the Office of Apprenticeship Training
 Regional Field Representative

(AT-VT)



This partnership agreement outlines the basic responsibilities of the student, parent/guardian, worksite and educational/community institution in the delivery of this individual’s work-based learning/pre-apprenticeship experience. All responsible parties should read this document carefully and indicate their understanding and agreement by signing this document.

All parties agree to:

1. Understand and comply with all federal and state regulations regarding employment, safety, worker’s compensation, child labor laws, minimum wage, and other applicable regulations pertaining to employment of a student/youth;
2. Engage the student in the development of an on-going, individual Education and Career Development Plan that reflects the interest’s aptitudes and abilities of the student;
3. Support the policies of the school/agency relative to attendance and behavior;
4. Support all rules and regulations of the cooperating business;
5. Participate in the periodic assessment of student progress on the job and achievement of appropriate recognition (grades, credits and/or awards);
6. Ensure that related classroom/program requirements have been met and appropriate work records maintained;
7. Inform all parties in the case of illness, personal emergencies or possible layoff/dismissal from the worksite placement;
8. Prepare, maintain and make available all necessary records required for the Commissioners of Education and Labor and their agents; and
9. Inform all parties of work-based learning/pre-apprenticeship work schedule.
10. I have read and certify that all parties will comply with the guidelines set forth by the CT Department of Economic and Community Development as a part of the Sector Rules for the Reopen. <https://portal.ct.gov/Coronavirus>

The following safeguards, adapted from the School-to-Work Opportunities (STWO) Act and Carl D. Perkins legislation, will be implemented and maintained throughout all program activities:

1. No student/youth shall displace any currently employed worker (including a partial displacement, such as a reduction in the hours of non-overtime work, wages, or employment benefits).
2. No School-to Career Initiative shall impair existing contracts for services or collective bargaining agreements, and no program funded under this notice shall be undertaken without the written concurrence of the labor organization and employer concerned.
3. No student shall be employed or fill a job:
 - i. When any other individual is on temporary layoff, with the clear possibility of recall, from the same or any substantially equivalent job with the participating employer; or
 - ii. When the employer has terminated the employment of any regular employee or otherwise reduced its workforce with the intention of filling the vacancy so created with the student.
4. Students shall be provided with adequate and safe equipment and safe and healthful workplaces in conformity with all health and safety requirements of Federal, State and local law.

The State of Connecticut Departments of Education (D.O.E.) and Labor are committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education status, sexual orientation, disability (including, but not limited to, intellectual disability, past or present history of mental disability, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.

APPROVALS

Connecticut D.O.E. (Signature)		Date	
Department Head (Signature)		Date	
WBL Coordinator (Signature)		Date	
School Principal (Signature)		Date	