



# CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD MEETING

## CTECS CENTRAL OFFICE, HARTFORD, CT

### Meeting Minutes

**September 20, 2023**

#### Attendees

<b>Present</b>	Patricia Keavney-Maruca, Chairperson; Christine Benz, Board Member; Todd Berch, Board Member; Lance Hall, Board Member; Kathy Dempsey, Proxy for Charlene M. Russell-Tucker; Kelli-Marie Vallieres, Board Member; Karen Wosczyzna-Birch, Board Member
<b>Not Present</b>	Jeff Auker, Board Member; Jim Gildea, Board Member; Paul Lavoie, Board Member

AGENDA ITEM	DISCUSSION
<b>I. Call to Order</b>	Chairperson Patricia Keavney-Maruca called the meeting to order at 9:01am and lead the Pledge of Allegiance.
<b>II. Public Participation</b>	There was no public participation.
<b>III. Board Member Introduction</b>	Dr. Ellen Solek lead introductions for the 2023-2024 board members. Each board member provided a brief summary about their field and support for CTECS programming.
<b>IV. Consideration of Minutes</b>	<p>Chairperson Patricia Keavney-Maruca motioned, Board member Birch moved, and Board member Hall seconded for the approval of the meeting minutes for April, May, and June Board meetings.</p> <p><b>Vote:</b> In Favor: Keavney-Maruca, Benz, Berch, Hall, Russell-Tucker, Dempsey, Vallieres and Wosczyzna-Birch  Opposed: 0  Abstained: 0  Absent: Auker, Gildea, Lavoie  Motion carried unanimously.</p>
<b>V. Action Items</b>	Chairperson Patricia Keavney-Maruca motioned, Board member Birch moved, and Board member Hall seconded with requested edits.
<b>A. 2023-2024 CTECS Advisory Board Meeting Schedule</b>	<p><b>Vote:</b> In Favor: Keavney-Maruca, Benz, Berch, Hall, Russell-Tucker, Dempsey, Vallieres and Wosczyzna-Birch  Opposed: 0  Abstained: 0  Absent: Auker, Gildea, Lavoie  Motion carried unanimously.</p>

<b>VI. Report of the Superintendent</b>  A. Superintendent Update B. Teaching and Learning Report C. National Skills USA Update	Dr. Justin Lowe presented the Superintendent Report to the board.  Dr. Nikitoula Menounos presented the Teaching and Learning Report and the National Skills USA Update to the board.
<b>VII. Report of the Executive Director</b>  A. <i>Executive Director Update</i> B. <i>Fiscal Report</i> C. <i>Personnel Report</i>  D. <i>Preparing for the 2024 Legislative Session</i>	Dr. Ellen Solek presented the Executive Director Report to the board.  Kisha Richardson presented the Fiscal Report to the board. Mr. Robert Sartoris presented the Personnel Report to the board.  Atty. Susan Scott and Mr. Emmett Riley presented the latest on CTECS' legislative proposals.  Dr. Ellen Solek support in expediting the certification process. Mr. Todd Berch – Discussed the importance of State Apprenticeships. Dr. Christine Benz – Highlighted the necessity of transportation and additional funding sources to support programming.
<b>VIII. Report of the Chair</b>  A. <i>Committee Selections and Vice Chair</i> <ul style="list-style-type: none"> <li><i>Finance and Facilities Committee</i></li> <li><i>Policy Review Committee</i></li> <li><i>Outreach and Partnership Committee</i></li> </ul> B. <i>Superintendent Search Update</i>	Chairperson Patricia Keavney-Maruca shared that it is critical to find a Vice Chairperson to support Board efforts this year. She requested members to please reach out to express interest. Chairperson Patricia Keavney-Maruca encouraged members to reach out via email to with any changes to their committees.  For Policy Review – Apprenticeship on the agenda for next month board committee meeting.  Chairperson Patricia Keavney-Maruca stated how they are continuing to search for a Superintendent. Updates will continue to be shared as the process moves forward.
<b>IX. Adjournment</b>	Chairperson Patricia Keavney-Maruca motioned, Board Member Hall moved, and Board Member Benz seconded to adjourn the meeting. Opposed: 0 Abstained: 0

	<p>Absent: Auker, Gildea and Lavoie</p> <p>Motion carried unanimously.</p> <p>The meeting adjourned at 11:02am.</p>
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*Transcribed by: Sheila Minnifield, Executive Secretary, CTECS*